

February 2007

Dear Parent/Guardian,

Effective March 6, 2007 we will be implementing a new register system in the Riverside West Elementary Cafeteria, and students will be required to have money on account in order to purchase a meal in the cafeteria. If a student's meal status is free, they will only need to put money on account if they wish to purchase snacks.

With the implementation of the POS register system, each student will have an account established for them. Students will have multiple opportunities to put money in their account if they wish to eat in the cafeteria on any given day. A deposit box will be installed in the cafeteria with envelopes for the convenience of the students. Envelopes will also be available at the register. Deposits can be made anytime before 11:00 a.m. or after lunch service for the day. **Money will not be taken at the register.** Lump sum deposits can also be made to be used for multiple meals. Accounts can also be customized so that money is spent the way the parent/guardian would like it to be spent. (ex: meals only, meals plus \$1.00 for snacks, etc.).

No One Will Go Without a Lunch. If a student does not have money on account, they will be provided a meal and their account will be charged. Parents/guardians are still responsible to maintain a positive balance in their child's account.

Starting Tuesday, February 27th we will begin taking deposits to put on student's accounts, but the money will not be available for use until Tuesday, March 6th.

If there are any questions or concerns, please do not hesitate to contact me.

Sincerely,

Donna Gilroy
Food Service Director
562-1031