

Riverside Minutes
Regular Meeting

June 19, 2023
Riverside Administration Office

President Armstrong announced that an Executive Session was held prior to the meeting.

Personnel and legal issues were discussed.

A Regular Meeting of the Riverside School Board was held on the above date in the Riverside Administration Office with President Armstrong presiding and the following members present: Barbara Fedor, Linda Joyce, Joseph Labrosky (via telephone), Mary Antoniaci McHugh, Tara Meredick, and Dan Nenish. Absent: Caryn Emiliani and Leigh Ann Gasper

Also present were Paul M. Brennan, William Drazdowski, and Raymond C. Rinaldi II

AUDIENCE QUESTIONS/COMMENTS ON ANY AGENDA ITEMS – None

Motion by Mr. Nenish, seconded by Ms. Antoniaci McHugh to approve minutes of May 17, 2023 Regular Meeting and to dispense with the reading and accept as delivered. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mr. Nenish to approve payrolls of 12 May 2023 of \$410,396.08 and 26 May 2023 of \$436,442.52. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to approve estimated payrolls of 9 June 2023 of \$430,000 and 23 June 2023 of \$415,000. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredick to approve Treasurer's Report for April 2023 and the un-reconciled ending balances for May 31, 2023. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mr. Nenish to approve and pay bills when found correct and funds are available. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick pursuant to Section 687 of the PA School Code, to adopt the Budget for the 2023-2024 fiscal year appropriating a total of \$30,987,485 and fixing the levy on real estate of 128.73 mills or \$12.87 per \$100 of each assessed valuation and to allow for 2% discount for full payment by September 30, 2023 and to fix the penalty for delinquent real estate taxes at ten percent (10%) for all non-installment option taxes not paid by November 30, 2023. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Joyce pursuant to Act 511 of 1965, to enact on a continuing basis, the following levies for the Riverside School District for the 2023-2024 fiscal year: (a) Local Service Tax – \$5.00 (School District Share); (b) Wage and Income Tax – 1 % (½% School District Share); (c) Real Estate Transfer Tax - 1% (½% School District Share); (d) Waste Disposal Tax – \$0.10 (cents per ton) or negotiated fee in lieu of Waste Disposal Tax. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Ms. Antoniaci McHugh pursuant to Section 404 of the PA School Code of 1949 to nominate and elect Barbara Fedor as Secretary of the Board of Directors of the Riverside School District for a one (1) year term, July 1, 2023 to June 30, 2024. Roll call vote: All in favor.

Motion by Mrs. Fedor, seconded by Mr. Nenish to dismiss the Board Secretary’s annual stipend of \$1,700. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mr. Labrosky pursuant to Section 404 of the PA School Code of 1949 to nominate and elect Mary Antoniaci McHugh as Treasurer of the Board of Directors of the Riverside School District for a one (1) year term, July 1, 2023 to June 30, 2024. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to dismiss the Board Treasurer’s annual stipend of \$3,000. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to contract with Lincoln Financial for life insurance, Vision Benefits of America for vision coverage, and Lincoln Financial for dental coverage for District employees, where applicable, for the 2023-2024 school year as per the Collective Bargaining Agreements. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Joyce to approve the attached list of insurance coverages for the 2023-2024 school year. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to approve the following one-year service agreement for the 2023-2024 school year:

| COMPANY | SERVICE | BUILDINGS | EST. COST |
|----------------------|--------------------|---------------|-----------|
| Ehrlich Pest Control | Pesticide Spraying | All Buildings | \$2,001 |

Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to approve the attached list of depositories and signatories for the 2023-2034 fiscal year. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to approve the following contracts for the 2023-2024 school year:

| COMPANY | SERVICE | ESTIMATED COST |
|----------------|--------------------------|-----------------------|
| CSIU | Data Processing Services | \$ 5,800 |
| ADP | Payroll Services | \$ 30,500 |

Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredick to Authorize the (H/F 7-18) homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of ACT 50 of 1998) and the Taxpayers Relief Act (Act 1 of 2006). Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mr. Nenish to authorize District auditors to make any necessary adjustments or budget transfers as determined by them during the District’s financial audit for the 2022-2023 school year and to assign/commit/restrict resources in these or similar categories on the financial statements of the Riverside School District for the fiscal period ending June 30, 2023 for the purpose of future mandated cost, as per Governmental Accounting Standards Board Statement Number 54 (GASB – 54). Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Joyce to authorize the Administration to dispose of District and Food Service records up to and including the 2015-2016 school year in July 2023.

Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Ms. Antoniaci McHugh to approve the 2023-2024 Food Service Management Company (FSMC) Renewal Contract with Aramark Educational Services LLC. The Pennsylvania Department of Education Division of Food and Nutrition has reviewed and approved the contract for the 2023-2024 school year. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick to accept the Act 44 Report as submitted by Mr. Scott Pentasuglio, Director of Compliance. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Meredick to approve the Resolution for the issuance of a Tax and Revenue Anticipation Note, Series of 2023, in the principal amount of Three Million Dollars (\$3,000,000). Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to authorize the Principals to select the teachers for the 2022-2023 summer school program by utilizing an internal posting. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredick to appoint Ronald Petrunich Boys' Assistant Basketball Coach effective the 2023-2024 school year at a stipend established per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Ms. Antoniaci McHugh to appoint Donald Cannon Boys' Freshman Basketball Coach effective the 2023-2024 school year at a stipend established per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Joyce to appoint Mark Prutisto Boys' Junior High Coach effective the 2023-2024 school year at a stipend established per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to appoint Adam Joyce Girls' Assistant Basketball Coach effective the 2023-2024 school year at a stipend established per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to appoint Erin Duffy Girls' Junior High Basketball Coach effective the 2023-2024 school year at a stipend established per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredith to approve the attached 2023-2024 Title III Memorandum of Understanding between NEIU 19 and Riverside School District. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredith to approve the Dual Enrollment Agreement between Lackawanna College and the Riverside School District effective July 1, 2023 through June 30, 2024, pending review by the Superintendent and District Solicitor. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredith to approve the 2023-2024 Intergovernmental Agreement for Special Education Services between the NEIU #19 and Riverside School District, pending review by Superintendent and District Solicitor. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredick to appoint the list of applicants as Maintenance Seasonal Help Assignment Workers. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick to approve the Leave Request of Kaitlin Yngelmo, Secondary Teacher, as outlined in her letter on file in the Superintendent's Office. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mr. Nenish to approve the following Use of Facilities Request(s): **NON-SCHOOL SPONSORED:** Prima Elite Academy of Dance – High School Auditorium – June 16, 2023 – 4:30 p.m. - 10:00 p.m.; Taylor Borough – Chiefs of Police Association – High School Cafeteria – Civic Service Written Examination – July 15, 2023 – 9:00 a.m. – 12:00 p.m.; Taylor Public Library – Riverside West & High School Parking Lots – Carnival Fundraiser parking – August 19, 2023 (Rain date August 26, 2023). Use is contingent upon adherence to the Use of Facilities Policy. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick to accept the Riverside Elementary East TSI Non-Title 1 School Plan. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Joyce to allow the Superintendent to fill any position that may occur prior to the September 11, 2023 Board Meeting. Roll call vote: All in favor.

Motion by Mrs. Joyce, with regret, seconded by Mrs. Meredick to accept the Letter of Intent to Retire from Robert Davis, Secondary Teacher, effective June 12, 2023. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mrs. Joyce to post for a Secondary Computer Science/STEM Teacher. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredith to post for a Special Education Teacher K-12. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredith to post for a Chemistry Teacher. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mr. Nenish to approve the 2023-2024 IDEA Notice of Adoption of Approved LEA Policies, Procedures, and Use of Funds. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Mrs. Joyce to approve the Leave Request of Evan Prall, Secondary Teacher, as outlined in his letter on file in the Superintendent's Office. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Antoniaci McHugh to approve the Extended Leave Request of Kelly Fox, Elementary Teacher, as outlined in her letter on file in the Superintendent's Office. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Mrs. Joyce to post for a Long-Term Substitute Elementary Teacher. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredith to post for a Para-Educator. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to approve the attached Addendum No. 1 to Superintendent's Contract Dated May 9, 2022. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Ms. Antoniaci McHugh to approve the attached Riverside Administrator Compensation Plan effective July 1, 2023. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mr. Labrosky to approve the Attached Policy 328 – Compensation Plan and Evaluation. Roll call vote: All in favor.

Motion by Ms. Antoniaci McHugh, seconded by Mr. Nenish to approve the attached Addendum No. 2 to Business Manager's Agreement Dated March 14, 2022. Roll call vote: All in favor.

Business Manager's Report – Mr. Drazdowski congratulated the Board on the passing of the 2023-2024 budget with no tax increase. He also stated that tax payers will see a reduction of \$50 due to Motion 18 (Homestead and Farmstead reductions).

Solicitor's Report - None

Academic Affairs Committee – Mrs. Joyce reported that the academic year is over, graduation was great, and thanked everyone.

Athletic Committee – Mr. Nenish reported the Mr. Drazdowski will contact the track vendor regarding some paint issues.

Facilities Committee – Mrs. Fedor reported that the high school lockers have been cleaned and are ready for next year.

Finance Committee – None

NEIU Report - None

Superintendent’s Report – Mr. Brennan stated that we are going ahead with the Hudl purchase. He stated that graduation went very well and that there was a lot of positive feedback. He wished Bill Davis best wishes in his retirement. He commented that this is the third year in a row with no tax increase. He thanked the Board for Motion #47.

OLD BUSINESS – Mr. Labrosky was thankful that we received great savings on the football field work.

OPEN - None

Motion by Mrs. Meredick, seconded by Mr. Nenish to adjourn. Roll call vote: All in favor.